### Job Role
The position would be Manager (Librarian) at IMC Chamber of Commerce and Industry's Library department

<table>
<thead>
<tr>
<th>No. of Positions</th>
<th>1</th>
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<tbody>
<tr>
<td>Designation</td>
<td>Manager</td>
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#### Responsibilities
- Library management using Libsys software
- Books/ Magazines/ Newspapers Acquisition
- To provide information to IMC Members / IMC Staff
- CPI Index Number/ DA figures to the members
- Handled work related F.E. Dinshaw Memorial Trust
- Event handled - Book Reading/Launches
- Execution/ Management of Data

#### Desired Skills
- Knowledge of Library Software (Libsys)
- Computer knowledge

#### Experience

#### Education
B.L.I.Sc/ M.L.I.Sc

#### Stipend + Incentive
Please contact if interested

#### Mail us @
priyanka@imcnet.org