

Dear Sir/Madam,

IMC Chamber of Commerce and Industry, Navi Mumbai branch is organising a Half day **Workshop on “GST ANNUAL RETURN AND AUDIT”** with a view to guide the members on the preparation of GST returns and to deliberate on its requirements and the practical Issues arising from the Annual Returns and GST Audit. The details of the workshop are **as under**:

Time & Date: 2.30 p.m. to 5.00 pm on Wednesday, December 5<sup>th</sup> 2018

Venue : IMC Conference room, 601/602, 6th Floor, Commodity Exchange Bldg,  
Sector 19-A, Vashi, Navi Mumbai 400705 (Near Mathadi Bhavan, above UBI)

With the first financial year coming to an end, businesses are rapidly preparing for the year end activities of filing Annual Returns and GST Audits. The Government has recent notified the Annual Returns (Forms 9 and 9A) and the GST Audit form (Form 9C – Reconciliation with Certification).

**Annual Return:** The Annual Return comprising of six sections requires the businesses to report information relating to outward supplies as well as inward supplies, input tax credits claimed, adjustments made, tax liability, demands and refunds as well as determination of differential liability.

**GST Reconciliation and Audit Certification:** The Annual Return prepared by the businesses is required to be reconciled with the books of account. A detailed reconciliation required to be prepared and submitted. The reconciliation is required to be certified by the GST auditor alongwith a certification on his / her observations thereto.

The Workshop will be addressed by the following:

- Mr Anand Natarajan, Supdt (GSK), CGST Belapur, Commisionarate
- Mr Manoj Jain, CA and CS, GST Compliance Consultant at IRIS Business Services Ltd. He is an experts for GST compliance and guiding clients for GST law related matters.

**Workshop Fee: For Members Rs 354 (Rs 300 + GST 18%; For Non-Members Rs 472 (Rs 400+ GST 18%)**

**25 Seats only!**

Interested person may fill in the attached registration form and send it along with DD/Bankers cheque favouring “IMC Chamber of Commerce and Industry” payable in Mumbai on or before 30.11.2018

For further details, please contact: Mr Anil Panchal, Asst. Director, Mr Ajay Shinde, Sr. Manager  
IMC Chamber of Commerce and Industry, Tel + 91-22-27842466, Telfax + 91-22-27842467,  
Cell No 9769064636, Email: imcvashi@imcnet.org

We look forward to your presence and active participation at the Workshop.

With regards,

**Ajit Mangrulkar**  
Director-General

**REGISTRATION FORM**

**Workshop on "GST ANNUAL RETURN AND AUDIT"**

**Wednesday, December 5, 2018 from 2.30 p.m. to 5.00 pm  
at IMC Navi Mumbai Conference room.**

601/602, 6th Floor, Commodity Exchange Bldg,  
Sector 19-A, Vashi, Navi Mumbai 400705 (Near Mathadi Bhavan, above UBI)

**Delegate Fee**

**Rs. 300/- + GST @18% (For IMC Members)**

**Rs. 400/- + GST @18% (For Non Members)**

**Delegate Details:**

Sr.No	Name of the Person & Designation	Name of the Organization	Address	Email & Mobile No

**Payment Details: [Please tick appropriate box below]**

***-Please mention "Workshop on "GST ANNUAL RETURN AND AUDIT- Navi Mumbai" in the bank transfer form to enable us correlate payment with the delegate's name.***

**By Cash/Cheque/Demand Draft** [To be drawn in favour of "IMC Chamber of Commerce and Industry"]

Draft/ Cheque No \_\_\_\_\_ Dated: \_\_\_\_\_

Drawn on Bank \_\_\_\_\_ for amount Rs. \_\_\_\_\_

**By Bank Transfer**

**Name of Account holder: IMC Chamber of Commerce and Industry**

**Bank:** Union Bank of India, V. N. Road Branch, Churchgate

**NEFT Code:** UBIN0531952

**Account No.:** 319501010036589

For any queries please contact Mr Anil Panchal, Asst. Director, Mr Ajay Shinde, Sr. Manager  
IMC Chamber of Commerce and Industry, Tel + 91-22-27842466, Telfax + 91-22-27842467,  
Cell No 9769064636, Email: imcvashi@imcnet.org

**Please complete this form & return along with the payment details to:**

**Mr Anil Panchal, Asst. Director / Mr Ajay Shinde, Sr. Manager**

IMC Chamber of Commerce and Industry

616/61, 6th Floor, Commodity Exchange Bldg, Sector 19-A, Vashi, Navi Mumbai 400705