**A FEW ESSENTIAL POINTERS FOR PARTICIPANTS:**

1. Please strictly ensure that you do not ask any questions to Judges which relate to matters in court which you are directly or indirectly interested.
2. Do not ask the Judges any questions on or in respect of or relating to any judgments passed by them or any other Judge.
3. Please treat the judges with greatest respect, address them with the dignity attached to their office and remember that they have spared their valuable time and effort to be with us to impart knowledge.
4. Please treat every Main and Associate speaker with utmost respect, address them very courteously and remember that they have spared their very valuable time and effort to be with us to impart and share knowledge.
5. Ask a lot of questions of the speakers without any hesitation, but only during **question answer sessions**, **unless** the Main Speaker specifically indicates otherwise. Participants are expected to ask questions.
6. Keep your **question** brief and pointed. There are others too who would like to ask questions and they too deserve a chance.
7. Please identify yourself (e.g. name, whether practicing advocate, law officer of a company, or student) before you ask your question.
8. Do not ask ANY question which relate to matters you are directly or indirectly involved in or connected to. For this, you may seek an appointment and meet with the Speakers personally and independently. I am sure for their normal professional fees, they would be most obliging.
9. Please attend each of the Sessions on time and be at your seats at the appointed time. If you are late by more than a few minutes, you would be marked absent for that Session.
10. The attendance for each Session on each day will be taken separately. The onus is on the participant to sign the ‘Attendance Sheet’.
11. Please do not indulge in proxy signing of ‘Attendance Sheets’. Each participant is expected to and shall sign for himself or herself at the beginning of or during the Session.
12. Minimum of 11 (Eleven) out of 14 Sessions require to be attended by the participant to successfully complete the course and to be eligible to receive a ‘Course Completion Certificate’.
13. Please fill out and complete the ‘Evaluation/Feedback Sheets’ for each Session and hand them over to the concerned IMC staff before you leave for the day. The contents of the ‘Evaluation/Feedback Sheets’ and participants names are kept confidential.
14. In between Sessions, there will be a short break for convenience and refreshments. Please stick to the schedules and the timelines.
15. Do not circulate or distribute in any manner, any of the course material given to you or any part of it. This is material prepared by the Main and Associate Speaker. It is only for IMC and the participants.
16. If you have any issues or problems, please contact Ms. Sia Wagle or in her absence Mr. Prajakt Palladwar from the IMC secretariat.
17. During Sessions – Mobiles shall always be on silent and preferably in the pocket or bag. Let’s not distract ourselves and others.

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