

PERMANENT REGISTRATION

Following specimen of **Indemnity Bond** to be submitted on **Rs. 200/- (Rs.100/- + Rs100/-) Non-Judicial Stamp Paper** issued by the State Government of India OR **Franking of Rs. 200/- from Bank will be acceptable.**

Stamp Paper need **not to be Notorised.** Stamp Paper purchased **before SIX months will not be acceptable.** Please do not type backside of the Stamp paper.

Registration fee of Rs.1,000/- to be paid online.

Enclose following documents alongwith the Indemnity Bond.

1. For **EXPORTERS** - Attach one **Self Attested** Xerox Copy of the

Import Export Code (IEC) Certificate

2. For **NON-EXPORTERS** –Attach one **Self Attested** Xerox Copy of the

Registration Certificate of Establishment **OR**

Certificate of Incorporation **OR**

Certificate of commencement of Business **OR**

LLP Registration **OR**

Gumasta License **OR**

Any license issued by local Municipal Corporation to start business

For both the applicants, following supporting documents will be required.

i. Company's PAN Card

ii. GST Certificate

iii. Self-attested copy of the PAN Card of the signing authority

iv. Two self-attested witnesses' PAN Cards (without company's stamp).

v. Company's Request Letter for registration with IMC, on their Company's Letterhead, signed by the authorized signatory and a company's stamp.

vi. Attach one Xerox of the typed Stamp Paper for your Acknowledgement

Note: All documents must bear the signing authority's signature and a company's stamp, except on the two witnesses' PAN Cards.

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